



Derry Credit Union continues to expand and grow in our common bond areas, BT47 & BT48. To support this growth and deliver a high-quality service to our members we now wish to appoint:

EDUCATION & TRAINING OFFICER

Hours: 37 hours over 5 days per week (Monday to Saturday)

Status: Permanent Post (Office Based – Abbey Street, Derry)

Salary scale: £32,742 - £33,945 - Enhanced benefits package

The successful candidate will embrace our vision and values and will positively contribute to the credit union. The Education and Training Officer will foster and develop a culture of learning for officers, staff, members and potential members, supporting the strategic values and goals of the credit union.

You will be a member of the management team, and you will support DCU in promoting employee engagement and focusing on people focused strategic deliverables.

ESSENTIAL CRITERIA

5 GCSEs or equivalent at Grade C or above to include English and Maths.

AND

Level 6 qualification in education, training, adult learning or related field.

AND

- Proficiency with Microsoft Office programs to include Word, Excel, Outlook and PowerPoint.
- Demonstrate experience in planning delivering and evaluating training programmes and tracking outcomes.
- Proven track record in the delivery of training programmes or managing internal training function.

DESIRABLE CRITERIA

- The ability to produce high quality reports.
- Strong accuracy, attention to detail and a flexible attitude to work.
- Exceptional verbal, written and interpersonal communication skills.
- Analytical skills and be adept at problem-solving and troubleshooting.
- The ability to make decisions.
- The ability to take ownership and work on your own initiative.
- Familiarity with the principle operations and regulatory environment of credit unions.
- An understanding of the ethos of the Credit Union.

Application packs are available by emailing recruitmentETO@derrycu.com.

In the event that applications are oversubscribed, Derry Credit Union Limited will apply enhanced criteria which is detailed in the job description. Derry Credit Union Limited is an equal opportunities employer.

Closing date for applications is **Saturday 3rd May 2025 at 12 noon.**